

MINUTES



PTA Association Meeting Linda Vista Elementary PTA Wednesday, December 10, 2025, 7:00PM

Kimberly Buchan, President	Kristi Eberhardt, Hospitality Chair
Kat Metzen, Executive Vice President	Shannon Crogan, Membership Chair
Lesley Pond, Treasurer	Chris Metzen, Reflections Chair
Nichol Forbes, Recording Secretary	Jessica Breiter-Feldman, Room Parent Coord.
Kathleen Mutch, Financial Secretary	Michelle Byerly, Historian
Belinda Linares, Financial Auditor	Stacie Macias, Corresponding Secretary
Lynn-Marie Frediani, Parliamentarian	Karen Barragan, Legislative Chair
Judith Amaro, Programs Chair	Dr. Jacqueline Barry, Principal
Grace Carmody, Communications Chair	Ms. Kate McPheeters, Teacher Representative
Michelle Garcia, Vice President Ways and Means	

- I. **Call to Order** – *Kimberly Buchan, President called the meeting to order at 7:22 pm.*

- II. **In Attendance** – *Kimberly Buchan, Kat Metzen, Lesley Pond, Nichol Forbes, Lynn-Marie Frediani, Judith Amaro, Grace Carmody, Michelle Garcia, Kristi Eberhardt, Stacie Macias, Kari Krajanowski, Ashley Folk, Deanna Hunter
Dr. Jacqueline Barry, Kate McPheeters*

- III. **Approval Of Minutes** - *Nichol Forbes, Recording Secretary*
 - a. *Motion to approve October 08, 2025 PTA Association Meeting minutes made by Nichol Forbes, 2nd by Lynn-Marie Frediani, motion passed unanimously with no discussion.*

- IV. **President's Report** - *Kimberly Buchan, President*
 - a. Update for Membership Chair - Currently at 130 members
 - b. Our School Science Night is March 19th
 - i. The district has put together a committee for doing a Science Fair, theme is Earth Heroes
 1. Should we add this to our Science Night
 - ii. Projects would be due March 26th
 - iii. Our school would do the judging and the winners would move on to be judged at SCC Community Science Night
 - iv. Would be open to all grades
 - c. Listen and Learn with the Superintendent has come to the end.

- d. Optimization Committee (school consolidation) is meeting next week to discuss consolidation

V. **Teacher's Report** - *Kate McPheeters, Teacher Representative*

- a. Nothing to report just wanted to let everyone know that the teachers really liked the turkey trot. Next year we will need more beanies so all teachers and staff can get some. TK & Kinder might be better being a little shorter. No reported issues from the teachers regarding interrupting class to give the students their prizes during the week.

VI. **Principal Report** - *Dr. Jacqueline Barry, Principal*

- a. Thank you for all the support with Turkey Trot, it turned out great.
- b. Winterfest was a lot of fun.
- c. Holiday Sing is Friday, December 19th at 8:30am.
- d. 3 week Winter Break, Monday, December 22, 2025 - Friday, January 9, 2026, return to school on Monday, January 12, 2026
- e. Students are finishing up their I-Ready Diagnostics
- f. LCAP Survey is still active, there are currently 112 responses, deadline is the week we return from break. Please encourage others to fill this out, they look at responses and statistics for each school.
- g. Presented ideas for addition events
 - i. Math Night
 - ii. Makers Market

VII. **Treasurer's Report** - *Lesley Pond, Treasurer*

- i. October Financials: 10/01/2025-10/31/2025
 - 1. Main WellsFargo Account
 - a. Start \$29,382.40
 - b. Deposits: \$3,979.23
 - c. Checks written: \$1,505.23
 - d. Ending \$31,856.40
 - 2. 2nd WellsFargo Account
 - a. Start \$645.07
 - b. Deposits: \$205.00
 - c. Checks written: \$0.00
 - d. Ending \$850.07
 - 3. Paypal
 - a. Start \$218.37
 - b. Deposits: \$0.00
 - c. Checks written: \$22.19

d. Ending \$196.18

Motion to ratify check #2669 in the amount of \$1,505.23 to check #2676 made by Lesley Pond, 2nd by Nichol Forbes, *motion passed unanimously* with no discussion.

ii. November Financials: 11/01/2025-11/30/2025

1. Main WellsFargo Account

- a. Start \$31,856.40
- b. Deposits: \$28,557.55
- c. Checks written: \$3,111.26
- d. Ending \$57,302.69

2. 2nd WellsFargo Account

- a. Start \$850.07
- b. Deposits: \$3.25
- c. Checks written: \$0.00
- d. Ending \$853.32

3. Paypal

- a. Start \$196.18
- b. Deposits: \$0.00
- c. Checks written: \$0.00
- d. Ending \$196.18

Motion to ratify check #2667 in the amount of \$3,038.65 to check #2680 made by Lesley Pond, 2nd by Nichol Forbes, *motion passed unanimously* with no discussion.

iii. October Financial Secretary Report: 10/01/2025-10/31/2025

- 1. Receipts: \$4,184.23
- 2. Deposits: \$4,184.23
- 3. Payments: 1,505.23
- 4. Transfers: \$22.19

iv. November Financial Secretary Report: 11/01/2025-11/30/2025

- 1. Receipts: \$28,560.80
- 2. Deposits: \$28,560.80
- 3. Payments: \$3,038.65
- 4. Transfers: \$72.67
- 5.

Motion to pay second half of Art Masters in the amount of \$1,494.00 due by January 15, 2026 made by Lesley Pond, 2nd by Lynn-Marie Frediani, *motion passed unanimously* with no discussion.

Motion to release funds from 2025-2026 budget made by Lesley Pond for:

- a. Talent Show: \$1,000.00
- b. Science Night: \$3,000.00
 - i. Total funds for release \$4,000.00

2nd by Nichol Forbes, *motion passed unanimously* with no discussion.

- b. **Financial Review** - *Lynn-Marie Frediani presented for Belinda Linares*
 - i. Auditor reviewed the Financial Report from January 1, 2025 - June 30, 2025 and found the report to be sound with no recommended changes
 - ii. The Review Committee needs to review the Auditor's findings before presenting the report for adoption
 1. Review Committee is Lynn-Marie Frediani and Nichol Forbes
- c. **Nominating Committee** - *Lynn-Marie Frediani*
 - i. Election is in March and we must select and present a nominating committee at least **30** days before the election
 1. Committee is to consist of (3) committee members (1) alternate
 - a. The current sitting President cannot serve on the committee
 2. The committee will select a Chair
 3. This will be for elected positions
 4. Asked if anyone wanted to be on the committee
 - a. Stacie Macias, Lesley Pond, and Judith Amaro
 - b. Michelle Garcia volunteered as alternate
- d. *Motion* to approve Stacie Macias, Lesley Pond and Judith Amaro as the members of the Nominating Committee and Michelle Garcia as the alternate member of the Nominating Committee made by Lynn-Marie Frediani, *2nd* by Nichol Forbes, *motion passed unanimously* with no discussion.
- e. **Cookie Exchange & Teacher Luncheon** - *Michelle Garcia and Belinda Linares*
 - i. Wednesday, December 17, 2025
 - ii. Name has changed to Holiday Treats for Teachers per Dr. Barry
 - iii. Michelle and Belinda are heading this
 1. Lunch will be catered from (3) different places the teachers said they like
 - iv. Everything is covered but they will need help with set up
 1. Kat will come and help set up
- f. **Holiday Sing** - *Kimberly Buchan*
 - i. Friday, December 19, 2025 at 8:30am
 - ii. PTA will have pastries and coffee in the morning for parents
 - iii. Will need help setting up
 1. Deanna volunteered to help set up

- iv. Will be raffling off the PTA parking spot at Holiday Sing
 1. \$20.00 per ticket
 2. Parking spot will be for January 12, 2026-June 11, 2026
 3. Kat will prepare the raffle link to have it ready for Dr. Barry to include in this upcoming Sunday email.

g. **Turkey Trot Update** - *Turkey Trot Committee*

- i. Final reported count after pay out for expenses is just about \$30,000.00, will have the actual numbers next week
- ii. Sponsorships were: \$7,500.00
- iii. This is the first year we did the Sponsor Banner, we are hoping this will help us bring in more sponsors
- iv. For next year, we may need to look at moving the Turkey Trot a week before
 - v. Next year we should do a list to the teachers about expectations before the event
 - vi. There are left over water bottles, will give to the teachers for teacher appreciation

VIII. **New Business** - *All*

- a. Lynn-Marie Frediani asked if anything needed to change for Red Ribbon week. Discussion took place about reviewing the spirit wear selections and making some changes for next year.
- b. Lesley Pond said Winterfest was a lot of fun but we may need to look at toning it down because of attendance.
 - i. Maybe bring Winterfest back to Linda Vista instead of having it at Santiago

IX. **Adjourn** - *Kimberly Buchan, President - The meeting was adjourned at 8:45 pm.*