

MINUTES



PTA Association Meeting Linda Vista Elementary PTA Wednesday, January 14, 2026, 8:15AM

Kimberly Buchan, President	Kristi Eberhardt, Hospitality Chair
Kat Metzen, Executive Vice President	Shannon Crogan, Membership Chair
Lesley Pond, Treasurer	Chris Metzen, Reflections Chair
Nichol Forbes, Recording Secretary	Jessica Breiter-Feldman, Room Parent Coord.
Kathleen Mutch, Financial Secretary	Michelle Byerly, Historian
Belinda Linares, Financial Auditor	Stacie Macias, Corresponding Secretary
Lynn-Marie Frediani, Parliamentarian	Karen Barragan, Legislative Chair
Judith Amaro, Programs Chair	Dr. Jacqueline Barry, Principal
Grace Carmody, Communications Chair	Ms. Kate McPheeters, Teacher Representative
Michelle Garcia, Vice President Ways and Means	

- I. **Call to Order** – *Kimberly Buchan, President called the meeting to order at 8:15 am.*

- II. **In Attendance** – *Kimberly Buchan, Kat Metzen, Lesley Pond, Nichol Forbes, Belinda Linares, Lynn-Marie Frediani, Judith Amaro, Grace Carmody, Michelle Garcia, Kristi Eberhardt, Shannon Crogan, Michelle Byerly, Stacie Macias
Dr. Jacqueline Barry, Kate McPheeters*

- III. **Approval Of Minutes** - *Nichol Forbes, Recording Secretary*
 - a. *Motion to approve December 10, 2025 PTA Association Meeting minutes made by Nichol Forbes, 2nd by Lynn-Marie Frediani, motion passed unanimously with no discussion.*

- IV. **President's Report** - *Kimberly Buchan, President*
 - a. Thank you to everyone for all we accomplished in December.
 - b. Anyone who has any outstanding receipts to turn in, please turn on as soon as possible.
 - c. Andrew Lidgard won the PTA parking spot raffle at the Holiday sing. We need to get a new sign. Michelle will work on getting the sign this week.
 - d. Turkey Trot work still to be done
 - i. Send thank yous to our sponsors
 - ii. Teacher gifts
 - iii. Need to coordinate the Ice Cream party

- e. This Friday, January 16, 2026 is Fast Food Friday (In n Out, McDonald's, and Raising Cane's)
 - i. Lesley will drive for In n Out
 - ii. Kim will help drive
- f. Need Stacie to update the PTA board in the Teacher's Lounge and in front of Elizabeth's desk with the PTA calendar.

V. **Principal Report** - *Dr. Jacqueline Barry, Principal*

- a. LCAP Survey is still open until this Friday, January 14, 2026.
 - i. There is more participation this year than last year.
 - ii. Dr. Barry will be holding a focus group today.
- b. Open Enrollment has started, the district link was included in the Sunday email but Dr. Barry will be sending out the Linda Vista specific link this week.
 - i. Nichol sent a message on Board GroupMe asking Grace to add the link to the PTA webpage.
- c. Kindergarten, 1st and 2nd graders are currently taking the MClass (difficulty reading screener) testing. This test replaced the Acadience testing.
- d. Gate testing for all of 3rd grade will take place towards the end of this month. All students will be tested unless they are opted out. The opt out form was included in the Sunday email.
 - i. We currently have Gate Certified teachers in 3rd, 4th, 5th and 6th grades.
- e. People are calling for tours of the school.
 - i. Dr. Barry has already done a couple and one parent was very pleased that we have an involved PTA and it was one of the reasons they are interested in Linda Vista.
- f. Next Monday, January 19, 2026 is Martin Luther King, Jr. Day and is a Holiday.
- g. Friday, January 30, 2026 is the VAPA Showcase for 5th and 6th graders, everyone is welcome.
- h. High School Showcases are coming up. Linda Vista feeder high school is El Modena
 - i. El Modena High School showcase is February 4, 2026, 5:00pm.-7:00pm.
 - ii. Villa Park High School showcase is February 11, 2026, 5:00pm.-7:00pm.
- i. Our school website done by the district is up and running.

VI. **Teacher's Report** - *Kate McPheeters, Teacher Representative*

- 1. Thank you for the holiday treats, lunch and decorations, the teachers loved it.
- 2. Everyone is looking forward to the Talent Show.
 - a. Ms. McPheeters put the sign up sheet up for the teachers.
 - b. Ms. McPheeters and Ms. Gauron will head the teacher selection.
- 3. Kimberly said she needs help solidifying the science assembly with the teachers. She sent a date to Dr. Barry but it would be cheaper to do multiple presentations on the same day. Teachers will also need to reserve boxes for Science Night on March 15, 2026. Kimberly will send the list of

kits to Ms. McPheeters.

VII. **Treasurer's Report** - *Lesley Pond, Treasurer*

i. December Financials: 12/01/2025-12/31/2025

1. Main WellsFargo Account

- a. Start \$57,302.69
- b. Deposits: \$4,781.37
- c. Checks written: \$4,258.61
- d. Ending \$57,825.45

2. 2nd WellsFargo Account

- a. Start \$853.32
- b. Deposits: \$383.25

i. There was a parent donation to Totem of \$411.00 but with the Totem fees, total amount rendered was \$383.25

- c. Checks written: \$0.00
- d. Ending \$1,236.57

3. Paypal

- a. Start \$196.18
- b. Deposits: \$0.00
- c. Checks written: \$0.00
- d. Ending \$196.18

Motion to ratify check #2681 in the amount of \$4,197.10 to check #2689 made by Lesley Pond, 2nd by Nichol Forbes, motion passed unanimously with no discussion.

ii. December Financial Secretary Report: 12/01/2025-12/31/2025

- 1. Winterfest brought in \$5,145.50
- 2. Receipts: \$5,145.50
- 3. Deposits: \$5,145.50
- 4. Payments: 4,197.10
- 5. Transfers: -\$23.27

Motion to release funds from 2025-2026 budget made by Lesley Pond for:

- a. Science Night: \$3,000.00
 - i. Total funds for release \$3,000.00

2nd by Lynn-Marie Frediani, motion passed unanimously with no discussion.

VIII. **Nominating Committee** - *Lynn-Marie Frediani*

- a. Stacie Macias, Judith Amari, Lesley Pond (Alternate: Michelle Garcia)
 - i. Lynn-Marie handed out a position interest form and will be creating an electronic form to send out to the entire PTA via the chat.
 - 1. Anyone interested needs to fill out your current position, how long you have held it and 3 positions you are interested in and rank them from most interested to least interested (1st, 2nd, 3rd choice).
 - 2. Lynn-Marie will get with the committee to schedule dates for their meeting.

IX. **Talent Show** - *Elizabeth Dipre & Lesley Pond*

- i. This is Elizabeth's last year coordinating.
 - 1. Elizabeth, Michelle, Belinda and Lesley
- ii. Friday, February 27, 2026 at Santiago in the cafeteria.
 - 1. Theme: Under The Sea
- iii. Flyer and ticket form will go out in Friday Folder this Friday, January 16, 2026.
- iv. Kindergarten is still in need of a class coordinator.
 - 1. Michelle said Grace is coordinating.
 - 2. Grace said she will be recording a video before her foot surgery and will work with Ms. Urbaniak and other moms.
- v. Would like room parents to send out email correspondence so everyone is aware via multiple means of communications
- vi. Currently have 7 solo acts
- vii. All act submissions are due January 31, 2026 in order for the script to be written.
- viii. Props have been ordered
- ix. 5th grade will do the snack bar

X. **Family Science Night & Science Fair** - *Kimberly Buchan*

- i. Thursday, March 19, 2026 5:30pm.-7:30pm.
 - ii. Committee: Kimberly, Kat, Nichol, Kristi
 - 1. Shannon and Lesley can help
 - iii. There is an Orange Unified Council of PTAs (OUCPTA) has an Informational Meeting today and will be discussing Science Fair
- b. Need a Science Fair Coordinator
- i. Kristi Eberhardt volunteered
 - 1. Will need to go to the Information Meeting Next Thursday, January 22, 2026 at 7:00pm.,
 - 2. Will to need send out information regarding the Science Fair, take in submissions, get judges together. Will need to find out any additional requirements at the meeting.
 - ii. Submissions will require a 30 second video presentation
 - iii. Winners must be chosen by the following week
 - iv. Winners will move on to the SCC Community Science Night
 - 1. There is a theme but it is not tied to the scoring

- a. Need by in from our teachers
- b. Kat will create a 1 pager to distribute

XI. **New Business** - *All*

a. HSA Awards

- i. Every unit of the PTA can nominate a member for contributions they have made during the year
- ii. Will need to create a committee
- iii. Awards would be presented at an event such as Back to School Night
- iv. Parliamentarian used to be in charge of this but PTA will need to vote
- v. Kimberly Buchan and Nichol Forbes volunteered to be on the committee

XII. **Adjourn** - *Kimberly Buchan, President - The meeting was adjourned at 9:08 am.*